

FUN CENTRES CAMPS

Albert McCormick Community Centre – 500 Parkside Drive, Waterloo
RIM Park – 2001 University Avenue East, Waterloo

Parent information package

Welcome to the City of Waterloo Fun Centres!

We hope this information is helpful as you prepare for camp. We are excited to meet our campers and look forward to a great summer together! For information about all City of Waterloo camps, visit waterloo.ca/camp

Questions or feedback?

Call: 519-886-1177, ext. 27280

Email: camp@waterloo.ca



NEW! Please note that beginning in 2020 all City of Waterloo Camps will require photo-identification presented to staff at pick up. The photo identification (health card, driver's license, etc.) will be cross-referenced with the names provided for authorization to pick-up on the consent form. This new process has been requested by parents and is in line with other municipalities. Thank you for having your identification ready and helping us ensure the safety of all campers.

HOURS OF OPERATION

- Sign in: 8 – 9 a.m. or 12:45 – 1 p.m. (afternoons only).
- Program runs: 9 a.m. – 4 p.m.
- Sign out: 4 – 5 p.m. or 12 noon (mornings only).
- Campers must be signed in and out each day.
- Sign in and sign out times are free times, and not programmed by staff.
- Please refer to the consent form for other sign in and sign out options.
- A late pick up fee of \$15 will be charged for every 15 minutes or less after 5 p.m. or 1 p.m. (mornings only)

THINGS TO BRING

- Bathing suit and towel (on water days – see weekly flyer for details)
- Lunch/snack
- Reusable water bottle
- Sunscreen – spray sunscreen makes application easy for campers
- Hat
- Comfortable clothing appropriate for active play indoors and outside
- Running shoes or sandals/Crocs with back straps

ACTIVITIES/PROGRAM

- A weekly flyer will be provided on the first day of the week listing important program details
- Variety of activities and games planned that we encourage all campers to participate in
- Special guests are scheduled to bring additional fun to programming
- Crafts and visits to park will happen weekly
- We will divide children according to age for some activities, children will also have the opportunity to choose for a few options of games

LUNCH AND SNACK PACKAGES

- Lunch and snack packages only available at RIM fun centres
- You can buy lunch and snack packages when you register or by filling out [this form here](#)
- Check the website waterloo.ca/camp for menu options.

NUT ALLERGIES

- Our facilities are not nut-free.
- Concessions and vending machines may contain peanut or nut products and patrons of our facilities may bring in peanut and nut products.
- Campers are encouraged to bring nut-free lunches.

- Camp staff will do their best to ensure nut and peanut products are kept away from campers with nut allergies, and that everyone thoroughly washes their hands and disposes of garbage in a separate bag.

CAMP EXCURSIONS

- Consent forms will be provided if additional excursions over and above walks to the park are planned.

EXTREME WEATHER

- In the case of extreme heat, campers will be kept hydrated and cool in air conditioned areas wherever possible.

CHILD IN NEED OF PROTECTION

- City of Waterloo staff and volunteers are legally obliged to observe the terms of the Ontario Child and Family Services Act and must report a child in need of protection.

BEHAVIOUR EXPECTATIONS

- On the first day and throughout the week, campers will be reminded of the following expectations:
 - Keep hands and feet to yourself
 - Speak nicely and positively to each other
 - Touch only what belongs to you
 - Stay within the activity area
 - Listen to your leaders

BEHAVIOUR MANAGEMENT

Self-discipline is our aim for behaviour management. Consistent consequences are given for behaviours that do not contribute to the wellbeing of the team. Copies of our behavior management form and program readiness log are available at camp. The purpose of the form is to advise parents/guardians when their child has received a consequence for inappropriate behavior. Follow-up discussions with your child are supportive and appreciated. Based on the intent and severity of the incident, a camper may be removed from the program. Confidentiality in this process is key; camp staff are instructed to keep forms in a secure location and do not share information with individuals outside the program setting.

PROGRAM READY

To support the success and safety of all individuals registered and participating in City of Waterloo summer camps, it is important that all participants are program ready. Campers who demonstrate they are not program ready may be removed from the program. If you have questions, please call 519-741-2200 ext. 7229/TTY: 866-969-9994.

INCLUSION SUPPORT WORKER

Inclusion support workers can be engaged through City of Kitchener Inclusion Services to provide one-on-one support to campers with a disability. Inclusion workers wear similar blue T-shirts as City of Waterloo camp staff to ensure the smooth integration of both the camper and the inclusion support worker. If your child requires accommodation to participate in camp, and you would like to engage the support of an inclusion worker, please call 519-741-2200, ext. 7229/TTY: 866-969-9994. Please do so in a timely manner as support requests fill up quickly.

REFUNDS AND CREDITS

Refunds and credits on account are pro-rated and subject to an administrative fee of 10%. Refunds of \$25 or less may only be available as a credit on account.

To receive either a refund or credit on account, withdrawal requests must be made 14 days prior to first program date.

CHECKLIST

- Consent form – Complete [this form](#) now to speed up sign in on the first day.
- Label all personal items.
- Leave all toys, trading cards, electronic equipment and devices at home.

